



This policy outlines how the Buckley Park Cricket Club and its Committee of Management (CoM) will protect the information of its members.

## **What is 'Personal Information'?**

Personal information is information or an opinion (including information or an opinion forming part of a database) from which it is possible to determine your identity. Examples of personal information include your name, postal address, telephone number and email address.

## **How will the BPCC collect the Personal Information of its members?**

The BPCC generally collects personal information about its members or affiliates, directly from the person via phone, email or club membership form application. Personal Information could also be collected from, but not be limited to other associations, cricket clubs, Cricket Victoria or Cricket Australia.

## **How will the BPCC use the Personal Information from its members or affiliates?**

The BPCC may use the personal information from its members or affiliates to:

- Verify identity
- Develop, run, administer, and market competitions, programs, activities and other events relating to cricket and other sports
- Market products, services, merchandise and special offers made available by the BPCC, the NWMCA, suppliers and sponsors
- Administer and manage the BPCC social media accounts and provide access to these websites
- Provide club communications regarding news and information relating to cricket and other sports, including by distributing newsletters, publications and other communication via various forums
- Research and develop new competitions, programs, statistics, activities and other events relating to cricket and other sports; and
- Research and develop new products, services and merchandise relating to cricket and other sports.

If members or affiliates, do not wish to receive newsletters, publications and other communications, please advise the BPCC in writing to the CoM.

The BPCC will require parties that it discloses personal information to, to keep the information confidential and not use the information other than the purpose for which it is disclosed to them.

## **Health and Sensitive Information**

In some circumstances the BPCC may collect:

- Information about members or affiliates health, or other sensitive information such as cultural background.



The BPCC may use the obtained sensitive information to ensure that programs in which members or affiliates participate in, are run safely and in accordance with any needs participants may require, as well as for insurance purposes.

## **When does the BPCC disclose Personal Information?**

The BPCC may disclose personal information to:

- Organisations or Associations involved in cricket and sporting programs and initiatives
- Companies that the BPCC has engaged to carry out functions and activities for the BPCC
- The BPCC insurers
- As required or authorised by law.

## **Social Media**

When members or affiliates visit the BPCC social media pages, certain information about the use of the social media pages may be recorded. This information is analysed to improve the performance of the BPCC social media accounts.

In addition to the above, "cookies" may be used on the BPCC social media pages. Cookies are small text files that help a website remember preferences and improve the experience of using that website. Using cookies is standard practice for most large websites. In some cases, the cookies used may collect personal information. This information will be treated in the same way as other personal information the BPCC has access to. If members or affiliates prefer, they can disable cookies on their preferred internet browser.

Websites linked to the Club's social media accounts, are not subject to the Club's privacy standards, policies or procedures. These individual websites would need to be contacted or reviewed directly to determine their privacy standards, policies and procedures.

## **Protecting Personal Information**

The CoM stores personal information in paper and/or in electronic form. The security of information is important to the BPCC and reasonable steps to protect it from misuse, loss, unauthorised access, modification or disclosure will be taken.

## **How can you access the personal information the Club holds about you?**

Subject to some exceptions provided by law, the BPCC members and affiliates have the right to access the personal information that the BPCC has stored. For security purposes, if anyone requires access to the personal information that the BPCC has, a request must go to the CoM in writing. This request must include justification on why the information is requested. The CoM will provide an approval/rejection in writing in response, and there will be no cost associated with any personal information application. All requests must be made on an individual basis, and personal information will only be provided to the person making the application.



**BUCKLEY PARK  
CRICKET CLUB INC.**

**PRIVACY POLICY**

**Power to Amend**

This policy can be amended at any time by the CoM, if the CoM, is of the opinion that such an amendment is necessary, including, but not limited to the discovery of a drafting error or oversight, or for any other reason determined to be in the best interests of Buckley Park Cricket Club. The CoM shall not be responsible or liable in any way to anyone because of any such amendment.

Michael Moloney  
Club President